

## Documentation of Residency Through Home Visit Kilgore Independent School District

### Part I: Student Information

Student Name(s)/Student ID #s:

School Campus:

Parent/Guardian Name(s):

Address on Record:

Address Visited (if different)

Phone Number:

Siblings who attend KISD:

Who initiated the request for the home visit?

Explain: (attach any documentation or helpful information)

### Part II: Results of Home Visit (check all that apply)

- Observation of parent/guardian in residence at time of visit
- Identification of parent/guardian vehicle: Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_
- Consultation with homeowner, renter, or property management staff
  - Previous Address
  - Current Address
- Viewed living space of family # of Bedrooms \_\_\_\_\_ # of Beds \_\_\_\_\_
- Property appears vacant
- No answer at residence
- Other \_\_\_\_\_

#### Notes/Additional Comments

- Additional documentation collected from parent/guardian at time of visit
- Comments:

- Residency NOT confirmed
- Residency confirmed

#### Recommendation(s) for next step:

- Close case for \_\_\_\_\_ school year
- Schedule further visit
- Move to withdraw

### Part III: Signatures

Date of Home Visit:

Time of Home Visit:

Signature of SRO:

Signature of Campus/District Administrator:

**\*\*Return to Registrar to Upload in Student's Portfolio\*\***

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